



82781 Barbre Road
Phone: 541-937-3045
Dexterfire21@gmail.com

Dexter Rural Fire Protection District Board of Directors Meeting

Meeting of the Board of Directors In person April 15, 2025

Call to Order: Board Chair Bob Holland called the meeting to order at 4:00 p.m.

Present: Directors Bob Holland, Rich Stronach, Larry Severance, and Tim Strinz

Absent: Larry Swartz

Staff: Chief Wooldridge and Haley Meshnik

Guests: None

Minutes: The Board reviewed the minutes of the March 18, 2025, Board of Directors meeting. Director Rich Stronach moved to accept the minutes as presented. Director Larry Severance seconded the motion. Motion passed unanimously.

Financial Review and Bill Approval: The Board reviewed the financial statements and district bills. Director Rich Stronach made a motion to approve the financial statements and pay the districts bills. Director Tim Strinz seconded the motion. Motion passed unanimously.

Correspondence: None

Chief's Report: Chief provided his report.

**The Board reviewed the Fire Chief's Reports and further staff reports, which were attached as addendums and are available on file.*

- Staffing: 12 Volunteers in Academy, 9 Firefighters and 3 EMS, 1 Considering residency in August.
- Responses: 37 Calls in March
- Grants:
- Personnel:
- General Upgrades:
- The engine is out of service and approximately \$950 to fix.

Unfinished Business:

Audit: Chief Wooldridge shared an update of the draft audit for FY 2022/2023.

Tim Strinz made a motion to accept the draft audit and authorized the Fire Chief to sign. Larry Severance seconded the motion. Motion passed.

Budget Schedule: April 29th at 6pm and 2nd day scheduled for after the May Board meeting.

New Business:

LGIP: We are updating the users on our LGIP account. Adding Haley Meshnik and Chief Larry Wooldridge and removing Matt Peterson and Bonnie Graham.

Resolution 02-2025: *Director Rich Stronach moved to approve the authorization of both Chief Wooldridge and Haley Meshnik as authorized users with administrative privileges on the Local Government Investment Pool, as well as to remove the previous users on the account. Director Larry Severance seconded the motion. Passed unanimously.*

AFG FEMA Grant: Chief Wooldridge is in the process of providing all the requested documents. The district should see the grant funds in the next 30 days.

Credit Card: Chief Wooldridge is requesting authorization for Haley Meshnik to have a \$1K spending limit on a Banner Bank Credit card for miscellaneous purchases as needed.

Director Rich Stronach moved to approve the authorization for Haley Meshnik to have a District Banner Bank Credit Card with a limit of \$1K. Director Tim Strinz seconded the motion. Passed unanimously.

1st Reading of Policies: The board of directors reviewed the following policies.

Policy 2.3.4 – Code of Ethics

Chief Wooldridge shared that the revision included disciplinary actions.

Policy 3.4.8 – Asset Management

Chief Wooldridge shared that this included asset tracking, disposal compliance of anything over \$5K and will last longer than a year.

Policy 5.2.5 – Purchasing and Public Contracting

Chief Wooldridge shared that this outlines the procurement process.

Conflagration Income: Chief Wooldridge shared a spreadsheet of how much income we have received from conflagration YTD. A discussion ensued about starting savings in a Capitol Fund.

The next Board meeting will be May 20th at 4pm with possibly the 2nd Budget hearing after.

Adjournment: Director Bob Holland motioned to adjourn the meeting at 4:30pm. Director second. Larry Severance Motion passed unanimously.

Respectfully submitted,

Executive Assistant
Haley Meshnik