



Dexter Fire Department

82781 Barbre Road
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Dexter Rural Fire Protection District Board of Directors Meeting

Meeting of the Board of Directors In person May 21, 2024

Call to Order: Vice-Chair Larry Severance called the meeting to order at 6:16 p.m.

Present: Directors Larry Severance, Larry Swartz, Rich Stronach

Absent: President Bob Holland

Staff: Fire Chief Larry Wooldridge, B Shift Lucas Gilbert

Guests: Dulcy Pierce

The Approval of the April and May Minutes will be conducted at the June meeting.

Financial Review and Bill Approval: The Board reviewed the financial statements and district bills. Director Rich Stronach made a motion to approve the financial statements and pay the districts bills. Director Larry Swartz seconded the motion. Motion passed unanimously.

Correspondence: Chief Wooldridge is working with the auditor on any remaining required documentation. He will continue to follow up to ensure a complete audit.

Chief's Report:

Volunteers: Chief Wooldridge reported that the volunteer roster is growing. Following a live fire training at Pleasant Hill-Goshen Fire, one volunteer has completed the required training and will be submitted to DPSST for Firefighter I certification. Chief Wooldridge is looking forward to continued partnerships with neighboring agencies.

Training: Chief Wooldridge had the opportunity to listen to a speaker at the Oregon Fire Chief's Association (OFCA) conference speak about Firefighter Wellbeing. Through a Special Districts Association of Oregon (SDAO) grant, the speaker has been contacted and will teach an upcoming train-the-trainer class in conjunction with Lowell Rural Fire Protection District. Chief Wooldridge is looking forward to this training and the benefits it will provide to the district.

Parking lot: The parking lot is ready for paving. The paving is currently scheduled for Friday, May 24th. Striping will be complete on the following Monday. Chief Wooldridge may discuss the schedule with the contractor.

Furniture: The ordered furniture is scheduled to be delivered Tuesday, May 28th. A plan will be made for the old furniture.



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Type VI Equipment: The equipment has not been ordered yet for the new Type VI. Chief Woolridge thought it prudent to wait until the loan was finalized.

Upcoming Meetings: Due to the number of items to be complete by June 30th, Chief Wooldridge recommended holding an additional June meeting.

End of Chief's report.

Unfinished Business:

Loan: Chief Woolridge continues to pursue the loan for the Type VI apparatus.

Director Larry Swartz made a motion for Chief Wooldridge to complete the loan process for the Type VI with Banner Bank, for \$90,000. Director Rich Stronach seconded the motion, which passed unanimously.

The Type VI truck has been relocated to Salem. Chief Woolridge stated that once the loan is approved the truck could be in the district within two weeks.

New Business:

Board Member Applications: the district received two board member applications. Because more than one was received, interviews will be set up with the candidates. The selected candidate will be appointed during the July meeting. Chief Wooldridge will begin working on a timeline to conduct the interviews. Following discussion, the board determined the first part of June would be appropriate. Chief Woolridge will confirm the schedule with board members prior to scheduling interviews.

Administrative Assistant: The Administrative Assistant has been placed on administrative leave to manage health issues. Chief Wooldridge will maintain contact to determine an expected time of leave. He conveyed his best hope for her health and is working on a temporary plan to ensure the district is fully functional.

Next Meeting: June 18, 2024, is the next regularly scheduled meeting. Chief Wooldridge will work with the board to schedule the candidate interviews and an additional meeting to conduct district business.

Adjournment: Director Larry Swartz made a motion to adjourn the meeting at 6:44 p.m. Director Rich Stronach seconded. Motion passed unanimously.

Respectfully submitted,

Dulcy Pierce
Recording Secretary